

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	<b>Date of meeting: 12th November 2018</b>			
<b>1.</b>	<b>Attendees and apologies</b>			
	<p>Present:</p> <p>Apologies:</p>	<p>Sarah Gibson (Chair), Trevor Carbin, Johnny Kidney - Wiltshire Councillors            Simon Taylor, Tony Smith – Wingfield PC            Matthew Midlane – Monkton Farleigh PC            Trevor Bedeman – Streets Ahead            Ruth Fulton – Limpley Stoke PC            Andrew Pearce – Holt PC            Geoge Monkford, Westwood PC            Simon McNeil-Ritchie – Bradford on Avon TC            David Thomas, Andy Cadwallader - Highways            Peter Dunford – Community Engagement Manager</p> <p>Ann-Marie Cooper - Friends of Woolley            John Barnes, Richard Warren - Winsley PC            Dom Newton - BoA Town Council</p>		
<b>2.</b>	<b>Notes of last meeting</b>			
		The minutes of the previous meeting held on 3 <sup>rd</sup> September 2018 were previously circulated.		
<b>3.</b>	<b>Financial Position</b>			

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		See Finance sheet. Remaining budget standing at £4,813		
<b>4.</b>	<b>Top 5 Priority Schemes</b>			
a)	4696 Winsley concerns	<p>Hartley Farm Lane / Church Farm one way – One way on UC6104. DT confirmed it would be possible to have one way working in a north bound direction. Traffic Order and signs costs would be in the region of £2500 to £3000.</p> <p>Request for bus stop cage on Limpley Stoke Road – Cost estimate of £481 approved by PC. CATG approved scheme.</p> <p>Melbourne Close to village footway – request for bollard. PC have purchased bollard and identified location. DT to issue works order to Ringway for install.</p> <p>Ashley Lane – request for cost estimate for provision of kerbs opposite 178a to 180.</p>	<p>Awaiting feedback from PC</p> <p>Works ordered. Due December.</p> <p>DT to issue works order to Ringway for install.</p> <p>DT to provide cost estimate.</p>	PC
b)	4528 Winsley Hill. At Canal Bridge	Request for pedestrian route over bridge and defined walking route to west of bridge. Option 4 chosen as preferred option. Substantive CATG bid made. Cost estimate £20,000. PC £10K, bid for £10K. Substantive bid successful.	Next action undertake detail design and programme works for 2019/20.	
c)	Station approach – Bradford on Avon	Further site meeting has taken place. Possible low raised table at junction entrance.	Revised proposals to be drawn up and costed for next meeting and for Town Council comment. Probable substantive bid for 2019	
d)	Wingfield	Request for footway resurfacing south of 21d Frome Road to The Willows. Revised estimate of £13,211 approved by PC.	Works ordered. Due 19 <sup>th</sup> December.	

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e)	Monkton Farleigh	<p>MM raised new issue of narrowing of existing carriageway on approach to village and requested this should be signed. Site visit undertaken. Suggestion made to use "road narrows" signs and SLOW markings.</p> <p>Request also made to extend 20mph, metrocount request form completed and submitted.</p>	<p>Works ordered, install likely early December.</p> <p>Await result of metrocount.</p>	
f)	Limpley Stoke	<p>Signs requested at The Twizzle to prevent vehicle access. PC confirmed that bollards not possible. Local resident has put up 'Road Closed' sign. Wording should be 'Unsuitable for motor vehicles'.</p>	<p>New sign agreed by Group. Estimate £100. £50 CATG / £50 PC. Order to be placed.</p>	DT
<b>5.</b>	<b>Other schemes for action but not yet a priority</b>			
a)	Turleigh Hill / Belcombe	<p>Area for investigation now covers length from Avoncliff junction up to 30mph terminal point. Dog walkers, runners, children use this dangerous stretch.</p>	<p>Site visit to be arranged.</p>	DT/SG/ SM-R
b)	Safety at B3109 Wildcross junction, South Wraxall	<p>Visibility from B3109 Wildcross to the north is the main concern. Hedge growth is the problem. Hedge has now been cut back.</p>	<p>TC to ask PC if hedge trimming has helped.</p>	TC
c)				

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<b>6.</b>	<b>Other Requests / New Issues</b>			
a)	Wingfield Church Lane	Traffic calming proposal by the PC in vicinity of school. Possible use of "cushions".	Site visit to be arranged. PC to talk to residents.	DT/ST
b)	Wingfield A366	Request for a speed limit reduction by Stowford Manor Farm from 60mph to 40 mph. Tony Smith made presentation on growing levels of activity at this location. Discussion on options took place. Cost of review would be £ 2.500.	PC to consider options and come back to a future meeting	PC
c)	Westwood, Jones Hill	Request for width restriction to prevent oversize vehicles getting stuck in lane	DT to consider options and report back to future meeting	DT
d)	Woolley Street BoA	Request for raised road hump at 20/40 terminal point	Town Council and Friends of Woolley to undertake site visit	TC/ A-MC
e)	Bradford on Avon	Market Street – vehicle overruns of footway at top of hill. Options discussed raising kerb and bollards.	Wait for assessment report on impact of removing yellow boxes	
f)	Bradford on Avon	Rickfield (off Grove Leaze) request for pavement repairs. Suggestion that elected member inspects area.	AC and Town Council to discuss with residents	AC/ TC
g)	Bradford on Avon	Trowbridge Road – kerb / footway overruns – SG to undertake site visit. AC advised of bid for footway resurfacing which will increase kerb height. Bid result due March.	On hold pending installation of signal controlled crossing at Poulton	
h)	Bradford on Avon	Priory Close – request for parking bays to be marked.	Referred to TC for further consideration	TC
<b>7.</b>	<b>Other items</b>			

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a)	Holt	<p>Neighbourhood plan suggestions discussed. Group agreed a Phase 1 to move forward with gates at either end of the village and identification of measures to highlight the presence of the mini roundabout at the western end of the village. Ham Green and parking refuges as Phase 2.</p> <p>Designs and cost estimate for Phase 1 with PC who are reviewing type of gate proposed.</p>	Action with PC	AP
b)	Bradford on Avon 20mph speed limit	Need for additional carriageway roundel in St Margarets Street identified. Included on Ad hoc lining order.	Works due shortly	
c)	Freight Management	Group agreed to meeting outside of CATG to discuss impact of Bath Air Quality Plan on local network. SG advised of meeting with Cabinet Member for Highways. Verbal update to be given at meeting.	Area Board meeting on 28 November to discuss	All parishes
d)	Staverton flood gates	Revised quotes for gates is £12,112. Awaiting instruction to proceed or not.	Fund raising to be expedited.	PD
e)	Bradford on Avon Preservation Trust	Discussion on works in conservation areas and option to pay for enhanced materials. Trust have identified compound location and areas around the town for enhanced materials.	Trust to discuss arrangements further with AC.	
f)	Woolley Green	TB raised a query of the signing of the speed limit at Woolley Green.	DT to investigate further	

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8.	<b>Any Other Business:</b>	Limpley Stoke Crow Hill – request for quote for key clamp hand rail.  Monkton Farleigh, Broadstones – request for drop kerbs and length of footway.	RF to provide location plan / photos. DT to get quote.  PC to confirm exact location so estimate can be prepared.	RF/DT  MM/ DT
9.	<b>Date of Next Meeting: Monday 18 February 2018, County Hall at 4pm</b>			

### Bradford on Avon Community Area Transport Group

#### Highways Officer – David Thomas

#### 1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

#### 2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Bradford on Avon Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Bradford on Avon Area Board will have a remaining Highways funding balance of £

#### 3. Legal Implications

3.1. There are no specific legal implications related to this report.

#### 4. HR Implications

4.1. There are no specific HR implications related to this report.

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**5. Equality and Inclusion Implications**

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

**6. Safeguarding implications**

